



FUNCTIONS AND CLUB HIRE - 2025/2026

Thank you for your enquiry to hire the PLETTSURF Lifesaving Club. Kindly take note of our Venue Hire Terms and Conditions

TERMS AND CONDITIONS:

- All club hire is subject to availability. Weekday evenings are not available for hire (subject to managements discretion). Fridays and Sundays are unavailable for hire due to training in season (September until April). This schedule will differ out of season and again will be subject to managements discretion.
- Right of Admission is Reserved.
- Club capacity is 100 guests for a cocktail type function or braai.
- Payment is required in advance to secure the booking. A refundable breakages deposit is payable with the hiring fee. Full payment (hiring fee + breakages deposit) must be received in full 7 days before the function.
- Club hire cost includes the cleaning service.
- Any décor, crockery and cutlery must be removed before vacating the club at the end of a function.
- The club can provide a kitchen facility with crockery and cutlery. All catering and food will be your own responsibility.
- The club will provide a bar facility and barman for the duration of the function. The Club's bar facility must be used. It will be a Cash Bar (account to be settled at the end of the function).
- Should the number of guests be more than 30, we will require an additional barman, supplied by the Club, at an additional R500.00
- External barmen are not allowed; however, caterers can bring in staff to serve food should this be needed.
- Special alcoholic beverage orders must be placed with the Events Manager ONE week in advance. It is recommended that you meet with the Event Manager to run through facility and beverages requirements and requests.
- Should guests wish to supply their own wine and/or champagne, a corkage fee of R30 per bottle will be applicable. Should guests wish the club to order their choice of wine and/or champagne, the guest will be charged for the full order. Any stock left over will be handed back to the client at the end of the function.
- No alcohol to be taken out of the Clubhouse/onto the beach.
- Music is allowed but the volume must please be kept at a reasonable level.
- Music is to be switched off by 10.30pm and the premises must be vacated by 11pm.
- All guests must remain in the confines of the Clubhouse.
- Children's parties on request only. If children will be on the beach, it is the responsibility of the parents to provide supervision. It is recommended that a Lifeguard is hired.
- Early opening of the club for a function (set-up and décor) may occur 1-2 hours prior to the start of the function provided there is not a lunchtime function beforehand. Should you require more time to set up

you will be charged accordingly.

- Set-up a day before will also incur an additional cost. The Club Manager needs to be informed of early opening requirements at least one week in advance.

CLUB HIRE

Exclusive Hire Mon - Sat until 4pm. Saturday 5-11pm. Friday and Sunday not available.

Weekday and Sunday evenings subject to Management Discretion

- Hire Fee is for Venue ONLY as per T&C's
- Full Payment (hiring fee & breakages deposit) is required 7 Days before Event
- Refundable breakages deposit is required to secure booking.
- Deposit is refundable subject to any breakages or damages caused to clubhouse

Full Day Hire or Weekend Evening Function (from 5pm)		
Non Members	Hiring Fee	R3,000.00
	Breakages Deposit	R1,500.00
	Total	R4,500.00
Members	Hiring Fee	R1,500.00
	Breakages Deposit	R750.00
	Total	R2,250.00

All rates include:

Barman (< 30 guests)
2x Barmen (30-100 guests)
Clean-up (excluding removal of décor and any other items brought in for the function)

Cancellation Policy

Cancellation > 14 Days Prior to Date of Function	100% of Hiring Cost
Cancellation < 7 Days Prior to Date of Function	50% of Hiring Cost
Cancellation < 48 Hours Prior to Date of Function	0% of Hiring Cost

Please complete the booking confirmation form below and return to the Events Manager with your proof of payment.

We will be in touch soon to confirm your Booking.

Events Manager:
Karen Hall
083 471 8910
marketing@plettsurf.org.za



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BOOKING CONFIRMATION

NAME / COMPANY				
MOBILE NUMBER				
DATE of FUNCTION				
TIME of FUNCTION		From:		
		Until:		
TIME of SET-UP				
GUESTS – ESTIMATE				
RATES	MEMBER		NON-MEMBER	
VENUE HIRE	R1500		R3000	
EXTRA BARMAN (more than 30 guests)	R500		R500	
BREAKAGES DEPOSIT (50%)	R750		R1500	
FULL PAYMENT DUE				

Breakages Deposit will be returned to the Client no later than 3-5 days after the Function or it can be used to offset your Account.

I agree to the Terms & Conditions and the Cancellation Policy

Signed at _____ on this day _____ 20 _____

Name and Surname

Signature

BANK DETAILS

PLETT SURF
FNB PLETT: 210514
ACCOUNT NUMBER: 62532221348

Please use surname and function date as reference